

Nadire Lapi
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Curriculum Vitae

Education

- **PhD in International and European Law** (University of Padua 2020)
PhD thesis "**Hate Speech and Criminal Law. Multilevel Critical Investigation**".
- **Advanced School of Legal Practice**, University of Modena (Italy 2014-2015)
Theoretical and practical training at the Advanced School, covering inter alia **Civil and Property Law, Criminal Law and Procedure, Business Law, Tax Law, International Law, Human Rights Law**. Classes included weekly legal writing assignments and legal analysis.
- **Masters in Law** (5 years) (University of Bologna, Italy: 2013)

Scholarships

- **Study Visitor at Columbia Law School**, New York (United States 2018) Research period financed by University of Padua (4 months' scholarship)
I carried out research on my Ph.D. thesis topic at the Columbia Law School library and attended classes in human rights law at the Human Rights Institute.
- **Summer School in Human Rights and International Law ISISC** - International Institute of Higher Studies in Criminal Sciences, Siracusa (Italy 2015)
I was selected as a participant in the 15th Specialization Course in International Criminal Law for Young Scholars on "Global Issues and their Impact on the Future of Human Rights and International Criminal Justice".
- **Summer School in Constitutional Studies CCSDD**- Center for Constitutional Studies and Democratic Development. University of Bologna-Johns Hopkins University (Montenegro 2014)
I was awarded a scholarship to attend the Summer School organized by the CCSDD on the topic "EULR-European Union and Legal Reform".
- **Post-graduate Scholarship University of Bologna**
University of Tirana and National Library, Tirana (Albania 2014)
I was awarded 5-month scholarship from University of Bologna aimed to conduct further research on master's thesis topic "Freedom of religion in the Albanian criminal law". As a result of the research I published the article "Il codice penale della Repubblica d'Albania del 1928. Fondamenti, aspetti storici e comparatistici" in "La convivenza possibile. Saggi sul pluralismo confessionale in Albania", 2015, Bononia University Press.
- **ERASMUS Exchange Student** - Dalarna University (Sweden 2009-2010) Institutions and Politics of European Union, Introduction to Swedish Law, Introduction to Business Law, European Economics.

Work experience

- **Trainee at the Council of Europe - Implementation of Human Rights Department (DGI)**

6 November 2023 – 21 December 2023
Co-operation Programmes Division

I have been working in the Azerbaijan and Georgia Unit providing assistance in the planning and implementation phase of several projects. I assisted my supervisor in organising, co-ordinating and implementing project activities related to the issues of criminal justice reform, restorative justice, execution of the ECtHR judgments and access to legal aid services in Azerbaijan and Georgia. I worked closely with internal and external stakeholders to ensure follow-up and co-ordination of project activities. I drafted, reviewed project proposals and final reports, and organised meetings, working groups, conferences, and training sessions.

- **Administrative and Language Assistant**

1 February 2021 – 31 July 2021
Kosovo Specialist Chambers / Victims' Participation Office

As the only native Albanian speaker in the team, my main responsibility was to take all necessary action – through effective, sensitive and confidential communication – in order to ensure that prospective victims were comprehensively informed of their rights and, if they so wished, were enabled to have full access to the proceedings in accordance with relevant regulations. My tasks may be described as follows:

- conducting legal research on a wide range of issues concerning victims' rights to participation and reparation, including on the notion of direct and indirect harm, personal interest and legal representation;
- analysing Kosovo domestic law on reparation and translating extensive portions of the legal texts from Albanian into English;
- drafting (and/or translating) legal and administrative memoranda and other documents such as letters and emails addressed to victims, written records of interview, victims' statements, minutes, notes to file, victims' records;
- assisting potential applicants in exercising their rights of participation, including by providing practical as well as legal advice on how to fill out forms and draft certain sections;
- ensuring constant information of victims regarding proceedings by way of letters or phone calls, maintaining open communication with other team members so that they were kept abreast of relevant information;
- preparing briefings for legal officers and taking minutes of internal meetings to ensure proper communication and informed decision-making;
- conducting victims' interviews in the Albanian language.

- **Doctoral Researcher in International and European Law**

1 November 2014 – 20 December 2020
University of Padua Department of Public, International and Public Law

As a doctoral researcher, I actively engaged in monitoring departmental activities, **delivering lectures in criminal law**, and regularly conducted university exams, evaluating students on their comprehension and application of the subject matter covered during the course. My role involves contributing to the academic mission of the department by participating in educational initiatives and supporting the overall functioning of the research team.

Main activities:

- conducting comprehensive literature reviews, data analysis, and legal case studies. I assisted in the **preparation of scholarly publications** and collaborated with faculty members on ongoing research initiatives;
- engaging in the academic community by participating in seminars and workshops related to criminal law;
- assisting in **teaching activities**, providing support to my supervisor in the preparation and delivery of course materials;
- administrative tasks related to the Criminal Law Department, including organizing conferences, managing schedules, and coordinating events;
- providing guidance and **supervision to undergraduate and postgraduate students** in the development and completion of their theses;
- offering support in refining research topics, conducting literature reviews, and ensuring the adherence to academic standards;
- facilitating regular meetings to discuss progress and provided constructive feedback to enhance the overall quality of the students' work.

- **Legal Trainee** (within the doctorate programme)

1 September 2015 – 28 February 2016

United Nations Assistance to the Khmer Rouge Trials / ECCC Office of the Co-Prosecutors'

As an intern at the International Co-Prosecutor's Office at the Extraordinary Chambers in the Courts of Cambodia (ECCC), my duties consisted primarily in **evidence sifting, analysis and classification**. In particular:

- receiving, analysing and processing evidence, records, and other documents from the investigation case file;
- organising documents and records to ensure easy access to the relevant authorised officers in the office;
- preparing summaries of documents, including witness records of interview;
- under the supervision of a senior lawyer, drafting substantial parts of the Final Indictments in Cases 003 and 004;
- conducting legal and case law research, which would then be presented in memoranda;
- drafting reports, preparing notes and other documents for hearings;
- attending hearings and keeping written record of the hearing for internal use.

- **Research Consultant**

1 November 2014 – present

University of Bologna (COIS Project) LICODU and ASIADU

LICODU is a University of Bologna-backed project collecting legislation from countries of Eastern and Central Europe to create an open-access archive available for academic study and the public at large. My role involved searching, **collecting, analysing, and digitising the criminal codes of Western Balkan countries** in the original language. I have also translated considerable portions of the 1928 Albanian Criminal Code into Italian and English. Since March 2015 I have been tasked with conducting research focusing on the legislation of Southeast Asian countries, in particular: Myanmar, Cambodia, Laos and Vietnam.

- **Legal Trainee at the Modena District Court**

1 March 2014 – 30 May 2014

- conducting legal and case law research, which would then be presented in memoranda;

- preparing legal documents such as opinions, memos, and briefs under the supervision of the judge in charge;
- attending hearings and keeping written record of the hearing for internal use;
- carrying out interviews with lawyers and attending court hearings.

- **Trainee Lawyer**

01 November 2013 – 30 May 2015

Studio Legale Associato Antonio Mumolo (Law Firm)

During the requisite 18-month legal traineeship under the supervision of an experienced attorney, my responsibilities revolved around the provision of **legal, paralegal and administrative assistance** to my supervisor and his team. My tasks included:

- drafting motions, briefs, and legal memoranda as requested, in particular about issues of labour law, migration law and general private law;
- carrying out paralegal as well as administrative tasks (e.g., preparing documents for court hearings, managing schedules, arranging meetings, maintaining and updating databases and tracking systems);
- carrying out client interviews, counselling, case managing, keeping archives and correspondence;
- attending court hearings and providing efficient and accurate courtroom administrative assistance as needed.

- **Administrative Assistant (part-time)**

1 November 2012 – 30 June 2012

University of Bologna

The key assignment in this position consisted of assisting incoming Erasmus students in the registration process and any follow up administrative procedure. Tasks included:

- liaising with partner Universities and translating documents from/to Italian, English and, to some extent, Spanish;
- assisting incoming and outgoing Erasmus students, providing advice on selecting courses abroad, drafting learning agreements and filling out relevant forms;
- actively contributing to the management of the office, including by answering and redirecting phone calls;
- organising agendas of professors and scheduling appointments with the Universities' focal points;
- planning meetings and taking accurate minutes, drafting and sending emails, correspondence memos, letters, faxes and forms (in both Italian and English), assisting in the preparation of periodic reports and developing and maintaining a filing system.

- **Administrative Assistant (part-time)**

1 October 2009 – 30 Mars 2010

University of Bologna, Bologna (Italy)

Administrative assistant at university libraries and university administrative offices. My main tasks included:

- providing assistance to library users in relation to legal research and use of databases;
- reviewing classification of the library catalogue;
- when assigned to university administrative offices, providing secretarial assistance (answering and keeping records of calls, handling incoming correspondence, keeping agendas) and contributing to the rearrangement of student files;
- organising documents and paperwork and maintaining filing systems.

Community service

- **Paralegal Assistant – Homeless, Refugees, Asylum Seekers Rights**

1 April 2010 - April 2015

NGO “**Avvocato di strada**”, Bologna(Italy)

Engagement in providing free legal aid and extrajudicial assistance to homeless persons, refugees, and asylum seekers, through a team of pro bono lawyers. Key was the ability to manage human relationships with people who have a particularly strong need for competent psychological support. To this aim, I was trained by physicians specialising in behavioural psychology. My tasks included:

- providing information, namely educate clients about the immigration process, potential timelines, and any legal requirements they need to fulfil;
- answering basic questions and provide general guidance under the supervision of the lawyer.
- contributing to the drafting of the City of Bologna-supported yearly guide designed to address the most common legal demands faced by the homeless;
- front-office secretariat service, legal counselling, coordinating social workers and lawyers, preparing court materials;
- assisting in conducting interviews with clients to gather necessary information and details about their immigration history, objectives, and any potential challenges;
- tracking the progress of asylum applications, follow up on pending matters with relevant authorities, and update refugees on the status of their cases;
- preparing necessary paperwork and applications for asylum, ensuring accuracy and completeness in compliance with refugee laws and regulations;
- scrutinising and organising supporting documents to ensure they align with the requirements for refugee status, considering factors like persecution, threats, and the legal criteria for asylum.

- **Volunteer**

1 December 2021 – February 2021

NGO “**CICODEV**”, Dakar (Senegal)

I have been actively involved in raising awareness activities on "consuming locally" in Senegal. The general objective of the project I have been working on was to contribute to the development of a civic engagement in the promotion of healthy and local food in Senegal. The specific objective was to build knowledge and awareness of actors and elected officials around schools and popular neighbourhood initiatives, regarding the impact of local consumption on the economy and the environment.

My task included:

- providing assistance to the focal point preparing brochures to raise awareness on the NGO activities such as sustainable access to healthy and nutritive food and raising awareness on consuming locally;
- organizing events, demonstrations and conferences to promote CICODEV's activities among the civil society.

Language skills

- **Albanian:** native speaker
- **Italian:** native speaker
- **English:** full professional proficiency
- **French:** professional working proficiency

